Authorization to Release Information Form

Students may use this form to authorize a third party, such as a parent, spouse, guardian, caseworker, employer, or other designated individual, to obtain private information related to their student record. By completing and signing this form, the student grants permission for the institution to discuss and release information specified in the authorization to the named third party. Unless otherwise limited, modified, or revoked by the student, and except for information specifically redacted by the student, the authorization remains valid for one year from the date of signature. Students may revoke this authorization at any time by submitting a written request.

To request the Authorization form, revoke previous authorization, or ask questions, please email records@normandale.edu from your Normandale student email account.